

Tuesday, November 16, 2021 at 6:00 pm

Notice and agenda for regular meeting of the

Ponderosa Park Domestic Water Improvement District

Pursuant to A.R.S. 38-431.01, 38-431.09, 38-431.02(H) This meeting is open to the public and the following topics and variables will be subject to board consideration/discussion/approval or other action. The meeting will be held at 4619 South Deer Trail, Ponderosa Park, Prescott AZ. Persons with a disability may request reasonable accommodations by calling 928-778-6869. Copies of the agenda can be obtained and printed from Southwest Utility Management website. The board supports the CDC, state of AZ and Yavapai County guidelines for COVID-19 pandemic, please protect yourself as necessary.

Audit & Accounting Solutions, LLC: Stephen Crandall or John Sullivan one or all may be called upon to answer questions for the board meeting.

Volunteer Recorder, Sharla Peterson may be called upon at any time, to answer questions regarding agenda and minutes.

Agenda

Call to order/time

Roll Call

Robert (Bob) McBurnie, Derek Rice, PhD, AJ Adamkiewicz, Jackie Wheeler

Approval of **October 19, 2021** minutes

Discussion/explanation/corrections/Motion/Second/ Vote

Budget Updates by Jackie Wheeler, treasurer

Discussion with all board members and Stuart Mclean

Monthly billing charges

Update on contract. (All board members and Stuart Mclean)

With Fann Environmental for the contract award. Mike Young

Bob notified the companies that submitted RFPs as required.

SUM has been notified that we are discontinuing services on 12-31-2021.

All equipment, tools and extra parts inventory list.

December board meeting

Cancel December's meeting, unless we need a vote on an item.

Operators Report (Stuart Mclean and all board members)

Filters

Well conditions

Update on Facilities Maintenance (roof/weed eating/painting)

Bob would like a condition report on buildings maintenance for future budget.

Skirting on the office will need to be replaced in the future

Tablet for Brian (functioning/update done?)

Water Testing

Complaints/problems

Thank Stuart Mclean and Brien Maize for their services.

Discussion about a website/ internet/email/phone service

Decide on course of action.

Next meeting agenda items (all board members)

Let Bob know at least a week before for next month's agenda.

Still want to pursue changing to Sparklight Bob will follow up.

Board officers' responsibilities and duties

Call for the meeting to adjourn



Robert McBurnie

PPDWID board chair/secretary