

Tuesday, September 21, 2021 at 6:00 pm
Notice and agenda for regular meeting of the
Ponderosa Park Domestic Water Improvement
District

Pursuant to A.R.S. 38-431.01, 38-431.09, 38-431.02(H) This meeting is open to the public and the following topics and variables will be subject to board consideration/discussion/approval or other action. The meeting will be held at 4619 South Deer Trail, Ponderosa Park, Prescott AZ. Persons with a disability may request reasonable accommodations by calling 928-778-6869. Copies of the agenda can be obtained and printed from Southwest Utility Management website. The board supports the CDC, state of AZ and Yavapai County guidelines for COVID-19 pandemic, please protect yourself as necessary.

Southwest Utilities Management (SUM), will no longer provide call in service, adopted due to COVID-19 pandemic.

SUM management, one or all may be called upon to answer questions for the board meeting: Veronica Wene, Stuart Mclean, Cindy Ward, Lacey Merritt, Dorinda Chacon.

Audit & Accounting Solutions, LLC: Stephen Crandall or John Sullivan one or all may be called upon to answer questions for the board meeting.

Volunteer Recorder, Sharla Peterson may be called upon at any time, to answer questions regarding agenda and minutes.

Agenda

Call to order/time

Roll Call

Robert (Bob) McBurnie, Derek Rice, PhD, AJ Adamkiewicz, Jackie Wheeler

Approval of August 17, 2021 minutes

Discussion/explanation/corrections/**Motion/Second/ Vote**

Budget Updates (all board members and Stuart Mclean)

- Record Retention schedule
- AAS Review from John Sullivan

Operators Report (Stuart and all board members)

- Well Conditions
- Filter Update
- Computer issues
- Building maintenance

Chairman's statement (Robert McBurnie)

- Request for Proposal update/ no discussion at this meeting of RFP's
 - Southwestern Utility Management contract
- Official Opening Requests for Proposal (Robert McBurnie)
 - Log date and time of RFP received.
 - Public Recording/company and bid amount

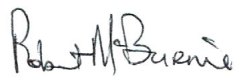
Individual Board Members Review: Request for Proposal (all board members)

- Copied as necessary for all board members to review & discussion for October meeting. Determine if company interviews are necessary.

Next meeting agenda items (all board members & Stuart Mclean)

- Discussion and vote to award the PPDWID operations contract

Call for the meeting to adjourn



Robert McBurnie
PPDWID board chair/secretary